

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



April 22, 1999

ALL-COUNTY LETTER NO. 99-29

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: REVISED AID TO FAMILIES WITH DEPENDENT CHILDREN (AFDC)
FOSTER CARE (FC) CASELOAD MOVEMENT AND EXPENDITURES
REPORT (CA 237 FC)

REFERENCE: Division 26 – Statistical Reports Manual

This letter transmits a revised CA 237 FC report format, which combines the current CA 237 FC form and the CA 237 FC Supplement. These two reports were previously transmitted in County Fiscal Letter (CFL) No. 96/97-02 and CFL No. 96/97-19.

Beginning with the July 1, 1999 CA 237 FC report, counties shall report AFDC-FC placements and expenditures made through a Foster Family Agency (FFA) in 11b and 13. FFA information will no longer be included in the Foster Family Home (FFH) or Group Home (GH) lines of the report. A supplemental page will no longer be used to separately identify children in placements made through FFAs. The information that was previously reported on the CA 237 FC Supplement will now be reported in line 13 of the revised CA 237 FC. A copy of the revised CA 237 FC (7/99) report form is included with this letter. Copies can be made for county use.

The following definitions for Foster Family Home, Group Home, and Foster Family Agency, which were included in CFL 96/97-02, are still in effect and are provided to assist in reporting.

Foster Family Home (FFH): Defined to in Welfare and Institutions Code (WIC) Section 11400. "Family home" means "the family residency of a licensee in which 24-hour care and supervision are provided for children."

Group Home (GH): Defined in WIC Section 11400 as “a nondetention privately operated residential home, organized and operated on a nonprofit basis only, of any capacity, that provides services in a group setting to children in need of care and supervision, as required by paragraph (1) of subdivision (a) of Section 1502 of the Health and Safety Code.”

Foster Family Agency (FFA): Defined in WIC Section 11400 as “any individual or organization engaged in the recruiting, certifying, and training of, and providing professional support to, foster parents, or in finding homes or other places for placement of children for temporary or permanent care who require that level of care as an alternative to a group home. Private foster family agencies shall be organized and operated on a nonprofit basis.” The FFA “certifies” homes for its use, and most children placed with FFAs are living in certified family homes. A *Certified Family Home* is defined in WIC Section 11400 as a “family residence certified by a licensed foster family agency and issued a certificate of approval by that agency as meeting licensing standards, and used only by that foster family agency for placements.” The FFA may also use licensed FFHs, in which case the FFH may only be used for placement of foster children by that FFA. All FFA placements are to be reported as “placements made through an FFA” on the CA 237 FC report, as described in this All County Letter.

The California Department of Social Services, Data Operations Branch is developing an electronic CA 237 FC reporting system, with e-mail the primary means of reporting. Diskette or paper copy backup systems will be available for counties who do not have electronic transmission capabilities. After testing is completed, more information regarding reporting alternatives will be disseminated in an All County Information Notice.

If you have any questions regarding program policy or requirements, please contact the Foster Care Branch at (916) 324-9084. If you have questions regarding the CA 237 FC report, contact Ginger Simpson, Data Operations Reports Unit, at (916) 323-7536.

Sincerely,

***Original Document Signed By
Michael S. Howland on 4/22/98***

MICHAEL S. HOWLAND
Deputy Director
Program Planning and Performance
Division

Attachments

c: CWDA

Send one copy to: CDSS Reports Unit, MS 19-81
P.O. Box 944243
Sacramento, CA 94244-2430

AID TO FAMILIES WITH DEPENDENT CHILDREN (AFDC) FOSTER CARE (FC) CASELOAD MOVEMENT AND EXPENDITURES REPORT

FAX: (916) 322-9254

	1. County Name	2. County Number	3. Report Month/Year
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Part A. Applications for Aid and Requests for Restoration

1. Pending from last month (item 5 last month, or explain in Part E)	4
a. Inventory adjustment (explain in PART E)	5
2. Received during the month (sum of a and b, below)	6
a. Applications	7
b. Requests for restoration	8
3. Total during the month (sum of 1 and 2)	9
4. Disposed of during the month (sum of a, b, and c, below)	10
a. Approved (sum of (1) and (2))	11
(1) For AFDC-FC (same as sum of 7a and 7b below)	12
(2) For Emergency Assistance-Foster Care (do not include in 7a or 7b)	13
b. Denied	14
c. Other dispositions (cancellations and withdrawals)	15
5. Investigation proceedings at end of month (3 minus 4)	16

Part B. AFDC-FC Caseload

6. Children brought forward from last month (item 10 last month, or explain in Part E)	17
a. Inventory adjustment (explain in PART E)	18
7. Added during month (sum of a through e)	19
a. Applications approved	20
b. Restorations	21
c. Transfers from other counties	22
d. Intra program status change	23
(1) from FG or U segments	24
(2) from medically needy	25
(3) from Emergency Assistance	26
e. Other approvals	27
8. Total (sum of 6 and 7, above; also a and b, below)	28
a. Received AFDC-FC - children (same as sum of 12, 13 and 14, columns 1 and 2)	29
(1) Families 1 ^{1/} (complete for the months of March and September ONLY)	30
b. Did not receive AFDC-FC	31
9. Terminated during month (sum of a through c)	32
a. Transfers to other counties	33
b. Transfers to CalWORKs-FG/U (sum of (1) and (2))	34
(1) From Federal Foster Care status	35
(2) From Nonfederal status	36
c. All other AFDC-FC terminations	37
10. Children carried forward to next month (8 minus 9)	38

Part C. Net Expenditures (round to nearest \$)

11. Total net expenditures for FC (sum of a + b + c - d)	38 \$
a. Foster Family Homes	39 \$
b. Foster Family Agencies	40 \$
c. Group Homes	41 \$
d. Child Support collections (sum of (1) and (2))	42 \$
(1) Federal	43 \$
(2) Nonfederal	44 \$

Part D. Special Information

	Nonfederal AFDC-FC Children (1)	AFDC-FC with Federal Participation		
		Children (2)	Families ^{2/} (3)	Amount ^{3/} (4)
12. AFDC-FC Children - Foster Family Home placements	45	46	47	48
13. AFDC-FC Children - Foster Family Agency placements	49	50	51	52
14. AFDC-FC Children - Group Home placements	53	54	55	56
15. Number of requests determined ineligible during the month			57	58
16. Number of overdue reinvestigations at end of month			59	59

Part E. Comments:

61 Person to contact regarding this report	62 Telephone	63 Date prepared
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^{1/} Number of families represented by the children reported in Item 8a.

^{2/} Number of families represented by the children reported in Items 12, 13, and 14, Column 2. See instructions for footnoting duplicate families.

^{3/} Exclude expenditures for nonfederal AFDC-FC children.